



## Vendor listing form for Fiscal Year 81/82

### A. Firm/Company Details

Firm/Company Name: \_\_\_\_\_

Registration No: \_\_\_\_\_ PAN/VAT No: \_\_\_\_\_

Province: \_\_\_\_\_ District: \_\_\_\_\_

Rural/Municipality: \_\_\_\_\_ Ward No: \_\_\_\_\_

Street/Tole: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Tel No: \_\_\_\_\_ Mobile: \_\_\_\_\_

### B. Director's/Proprietor's Details

S.N	Name	Contact
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

### C. Please tick the options applied for listing ( )

- Computers, Hardware, Software, Mobile apps and related AMC.
- Office Equipment and Electrical Goods
- Printing and Stationery
- Furniture /Fixture and interior decoration
- Branding, Promotional and Advertisement
- Other Services (Please specify \_\_\_\_\_)

**D. List the major clients' names you have been serving for the last 4 years**

1.

2.

3.

4.

5.

**E. Declaration:** I/We have no financial interest with Sanima Reliance Life Insurance Ltd and its substantial shareholder.

**F. Required Documents:**

1. Company Registration Certificate
2. PAN/VAT Registration Certificate
3. Tax Clearance Certificate (FY 2079/80)
4. Authorized Distributor/Dealer Letter (if any)
5. Deposit Voucher

*(Deposit voucher of Rs. 1,000.00 (Rupees One Thousand only) in the name of Sanima Reliance Life Insurance Ltd., Nepal SBI Bank Ltd., Bhainsepati branch, Account Number 23225240200139 which shall be Non-Refundable)*

*I/we declare that the information provided are truly correct for the eligibility criteria and agree to provide required quotations and documents to Sanima Reliance Life Insurance Ltd. during the procurement process as required by the company.*

\_\_\_\_\_  
**Authorized Signature**

**Name:**

**Date:**

**Official Seal:**